United States Department of Agriculture
Natural Resources Conservation Service
Morgantown, WV 26505

Phone: (304) 284-7540
www.wv.nrcs.usda.gov

STATEMENT OF WORK
Waste Utilization (633)
West Virginia

These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work.

DESIGN

Deliverables:

1. Design documents that demonstrate criteria in NRCS practice standard have been met and are compatible with planned and applied practices
    a. Practice purpose(s) as identified in the conservation plan.
    b. List of required permits to be obtained by the client, if applicable.
    c. List all required and/or facilitating practices
        i. Practice standard criteria-related computations and analyses to develop plans and specifications including but not limited to: Results of applicable sampling, analyses and tests provided by the client
        ii. Planned waste utilization
        iii. Additional requirements applicable to manure or organic materials, non-point source pollution, soil condition, and air quality.
2. Written plans and specifications shall be provided to the client that adequately describes the requirements to apply the practice and obtain necessary permits. Plans and specifications shall be in accordance with the requirements of the conservation practice standard for Waste Utilization (Code 633).
3. Operation and maintenance plan.
4. Certification that the design meets practice standard criteria and comply with applicable laws and regulations
5. Design modifications during application as required
6. Sheet and rill erosion calculations to insure cropland is in compliance with Highly Erodible Land (HEL) requirements.

Note: Design of practice will be in compliance with practice standard and applicable criteria for the appropriate purpose(s). Practice specification will include the information listed in the "Plans and Specifications" and "Operation and Maintenance" section of the conservation practice standard. The design will document the clients decisions using narrative and/or jobsheet.

INSTALLATION

Deliverables

1. Pre-implementation conference with client to review practice plan.
2. Verification that client has obtained required permits, if applicable.
3. Application guidance as needed.
4. Facilitate and implement required design modifications with client and original designer
5. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during application
6. Certification that the application process and materials meets design and permit requirements
7. Location of wetlands, water bodies, streams, and other nutrient sensitive areas.

Note: Provide written documentation of any modification of the approved design. Certify that the modification meets practice standard on appropriate NRCS form and/or letter of certification as applicable. At a minimum, documentation will include quantities and amounts. The location of the applied practice will be identified on the conservation plan map for non-structural practices.

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CHECK OUT

Deliverables

1. Records of implementation.
    a. Extent of practice units applied.
2. Record keeping shall be in accordance with the requirements of the conservation practice standard for Waste Utilization (Code 633).
3. Certification that the application meets NRCS standards and plan specifications and is in compliance with permits.
4. Progress reporting.

Note: Meet with client to review practice operation and maintenance. Certify the conservation practice has been installed according to practice design and specifications using a letter of certification or appropriate NRCS form.

REFERENCES

- NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard Waste Utilization - 633
- NRCS National Agronomy Manual
- NRCS National Biology Manual
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook
- NRCS National Planning Procedures Handbook (NPPH)
- NRCS Agricultural Waste Management Field Handbook, Chapter 4 – Agricultural Waste Characteristics